



# WHAT TO DO IF YOUR COMPUTER GETS A VIRUS...

## Things to Look Out For...

It is not always obvious that your computer has a virus. Common signs that your computer or laptop may be infected include:

- **A very slow-running computer**
- **Your battery draining quickly**
- **Constant pop-up messages**
- **Mass e-mails sent from your account**
- **New programs open unprompted**
- **Hard drive is noisier than normal**
- **Security software is disabled**
- **Changes to your homepage, or ability to access files and folders**

## If You Think Your Computer Has a Virus...

### 1. **Disconnect from your network immediately**

DO THIS BEFORE DOING ANYTHING ELSE. Viruses can spread quickly across a network, by disconnecting you may limit the impact it has on other users.

### 2. **Contact your System Administrator & IT Support**

Alert the people responsible for your systems and enable them to check the wider set-up for other complications. Also take their advice on the next steps.

### 3. **Re-start your computer in safe mode and run a virus scan**

Safe mode starts your computer without opening all programs and files, protecting them as much as possible. Access your anti-virus and run a scan.

### 4. **Eliminate any viruses found via your scan, and scan again**

Most anti-virus softwares will offer the option to remove any viruses found in a scan. Delete all viruses and run another scan to ensure this was successful.

### 5. **Wait for your administrator to allow you back on to the network**

This ensures you do not join when there is still a threat to your systems, or others.

